

Alabama Board of Funeral Service

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Board of Funeral Service

RULE NO. & TITLE: 395-X-3-.01 Apprentice Funeral Director
395-X-3-.02 Apprentice Embalmer
395-X-3-.03 Apprentice Supervision

INTENDED ACTION: The Alabama Board of Funeral Service proposes to amend Rule No. 395-X-3-.01, Rule No. 395-X-3-.02, and Rule No. 395-X-3-.03.

SUBSTANCE OF PROPOSED ACTION: The Board proposes to amend language to Rule No. 395-X-3-.01 and Rule No. 395-X-3-.02 to require a Skill Evaluation form and proof of enrollment in a mortuary program or proof of a bachelor degree. The Board proposes to amend language to Rule No. 395-X-3-.03 to add language only allowing the supervision of three apprentice by a supervisor at the same time and requiring the apprentice supervisor license to be in good standing.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Written or electronic mail comments will be accepted by the Board until:

Time: 4:30 p.m., Tuesday, September 5, 2017

Place: 11 South Union Street Suite 106, Montgomery, AL 36104

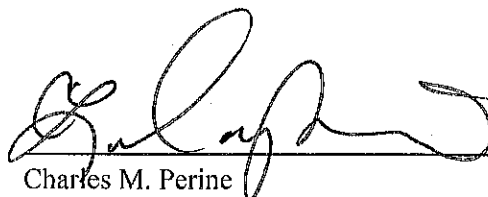
Email: Charles.perine@fsb.alabama.gov

Phone: 334-242-4049

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: Tuesday, September 5, 2017

CONTACT PERSON AT AGENCY:

Charles M. Perine
Executive Director
11 South Union Street
Suite 106
Montgomery, AL 36104



Charles M. Perine
Executive Director
Alabama Board of Funeral Service

Alabama Board of Funeral Service
ADMINISTRATIVE CODE

CHAPTER 395-X-3
APPRENTICE

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395-X-3-.01 Apprentice Funeral Director.

(1) Each apprentice funeral director shall:

- (a) assist Assist in conducting a minimum of twenty (20) funerals each year of his/her apprenticeship; it being the specific intent of the Board that no person shall be approved for funeral director licensure unless he/she has assisted in conducting a minimum of forty (40) funerals prior to application for licensure. Each apprentice funeral director shall maintain a ~~record~~ case report of said services containing the name of the deceased, date of service, and signature of the supervising funeral director. ~~Said record shall be submitted to the Board with the apprentice annual report and forms shall be supplied to the apprentice by the Board with the original application and each renewal notice thereafter. The case report and annual report shall be submitted to the board with each renewal.~~ The provisions of this regulation shall come in effect for each apprentice originally applying on or after October 1, 1985, and shall be in addition to requirements provided in Title 34, Chapter 13, Code of Ala. 1975.
- (b) In addition to the case report and annual report the apprentice shall submit with each renewal a Skills Evaluation form completed by their supervisor and proof of enrollment from an accredited mortuary college or school or proof of having obtained a bachelor degree from an accredited college or university.

Author: Board of Funeral Service

Statutory Authority: Code of Ala. 1975, §34-13-26.

History: Amended: Filed August 9, 1985. (Rule previously entitled "Apprentice Funeral Directors and Embalmers.") **Amended:** Filed July 14, 2017