

APA-1
07/04

TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION

Control No. 485 Department or Agency Alabama Board for Registered Interior Designers

Rule No. 485-X-4, 01

Rule Title: Certificates and Seals

New ☒ Amend ☐ Repeal ☐ Adopt by Reference ☐

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety?

Yes ☐

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare?

Yes ☐

Is there another, less restrictive method of regulation available that could adequately protect the public?

No ☐

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree?

No ☐

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule?

No ☐

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public?

Yes ☐

Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule?

No ☐

Does the proposed rule have an economic impact?

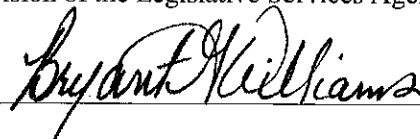
No ☐

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer



Date July 5, 2018

APA-2
07/04

Alabama Board for Registered Interior Designers

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Board for Registered Interior Designers

RULE NO. & TITLE: CHAPTER 485-X-4, CERTIFICATES AND SEALS
485-X-4-.01, Certificates and Seals.

INTENDED ACTION: To ensure consistency and continuity of the Board's approved stamp/seal.

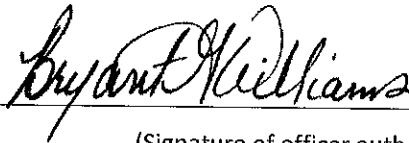
SUBSTANCE OF PROPOSED ACTION:

- Remove the sample of the seal and replace it with an actual size example
- Add the phrase "To ensure consistency and continuity the Board shall, with a fee, offer an electronic seal in AutoCAD format. Requests must be made in writing and submitted with the fee."

TIME, PLACE, MANNER OF PRESENTING VIEWS: Comments, questions, and views may be submitted in writing to the Board office at 211 Lockridge Lane, Riverside, AL 35135. All individuals submitting views will be invited to attend the next Board meeting to present their comments in person.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: September 7th, 2018

CONTACT PERSON AT AGENCY: Bryant Williams, Executive Director 205.317.0356/205.706.0330

A handwritten signature in black ink, reading "Bryant Williams", is written over a horizontal line.

(Signature of officer authorized
to promulgate and adopt
rules or his or her deputy)

ALABAMA BOARD FOR REGISTERED INTERIOR DESIGNERS

CHAPTER 485-X-4 CERTIFICATES AND SEALS

TABLE OF CONTENTS

- 485-X-4-.01 Certificates and Seals
- 485-X-4-.02 Suspended or Revoked Certificates and Seals
- 485-X-4-.03 Replacement or Duplicate Certificates
- 485-X-4-.04 Remediation of Unsealed or Improperly Sealed Documents

485-X-4-.01 Certificates and Seals.

(1) A Certificate of Registration, suitable for framing, bearing the full name of the registrant, their registration number, and the date registered shall be issued to each new registrant. The certificate shall be signed by the chair of the board and the Secretary of State. Certificates are to be maintained and posted in the primary business offices in which the registrant practices.

(2) Upon approval of valid registration, an interior designer may create his/her own seal for use in the issuing of plans, specifications, and other documents for the purpose of obtaining construction permits. Seals may be a rubber stamp, an impression seal, or a computer-generated seal, as allowed by jurisdiction.

(3) Seals shall conform to the following design guidelines: The seal shall be circular, two inches in diameter, and shall contain an outer circle which reads "STATE OF ALABAMA" at the top and "REGISTERED INTERIOR DESIGNER" at the bottom. The registered interior designer's name and registration number must be placed inside the inner circle. Seals are for individual use only and are not to utilize the name of the business entity.

(4) Example of appropriate seal design (actual size):





(4) To ensure consistency and continuity the Board shall, with a fee, offer an electronic seal in AutoCAD format. Requests must be made in writing and submitted with the fee. The registrant's seal must be affixed on all final drawings, plans, specifications, and reports whenever presented to a client or any public or governmental agency for the purpose of obtaining a permit for construction. Work products presented which are not final should be so identified as "unfinished", "draft", or "not for construction". Seals shall conform to the requirements of the authority having jurisdiction under which documents are submitted.

(5) By affixing the seal, the registered interior designer signifies that the document was prepared either by the registrant personally or under his or her direct supervision.

Author: Alabama State Board of Registration for Interior Design

Statutory Authority: Code of Ala. 1975, §34-15C-8; §34-15C-9(c).

History: Original rule filed: July 13, 2010; effective September 21, 2010.

Amended: FILED.

485-X-4-.02 Suspended or Revoked Certificates and Seals.

(1) Certificates and seals may be suspended or revoked through disciplinary actions consistent with the Alabama Administrative Procedure Act.

(2) The board may determine terms for reinstatement of certificates and seals and through processes consistent with the Alabama Administrative Procedure Act.

(3) Reinstatement of certificates and seals will be required for any certificate which has been suspended or revoked through disciplinary action.

Author: Alabama State Board of Registration for Interior Design

Statutory Authority: Code of Ala. 1975, §34-15C-5(6); §34-15C-11
History: New Rule:

485-X-4-.03 Replacement or Duplicate Certificates.

By reasonable written request, along with payment of a fee established by the board, a duplicate or corrected Certificate of Registration may be issued.

Author: Alabama State Board of Registration for Interior Design
Statutory Authority: Code of Ala. 1975, §34-15C-8.
History: New Rule:

485-X-4-.04 Remediation of Unsealed or Improperly Sealed Documents.

In the event that an interior design registration becomes invalid or work is found to be out of compliance with the law, the owner of the project may remediate by the following method:

1. The owner of the project employs another interior designer with a valid registration in the state of Alabama.
2. The registered interior designer acknowledges this relationship by notifying the authority having jurisdiction.
3. The registered interior designer inspects the documents, inspects the work executed, produces a report, and produces "as-built" drawings as needed for the authority having jurisdiction and the owner. Any deficiencies in work or life-safety and building codes should be noted along with recommended actions to bring the project into compliance with applicable codes and standards.
4. The registered interior designer assumes responsibility for the design and supervision of their contractual portion of the project. New or revised documents shall bear the seal of the registered interior designer who assumes responsibility for the project.
5. The registered interior designer shall notify the authority having jurisdiction once all observable deficiencies have been addressed.

Author: Alabama State Board of Registration for Interior Design
Statutory Authority: Code of Ala. 1975, §34-15C-8.
History: New Rule: