

**TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION**

Control 300 Department or Agency Alabama Commission on Higher Education
Rule No. 300-2-3-.01
Rule Title: Data Collection
 New X Amend Repeal Adopt by Reference

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? No

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule? No

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

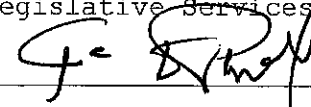
Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule? No

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer 

Date June 12, 2018

(DATE FILED)
(STAMP)

APA-2

Alabama Commission on Higher Education

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Commission on Higher Education (Commission)

RULE NO. & TITLE:

300-2-3-.01 Data Collection

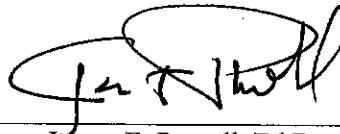
INTENDED ACTION: Amendment.

SUBSTANCE OF PROPOSED ACTION: The purpose of this amendment is to eliminate outdated language and to streamline the administrative procedures.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Persons wishing to present views on this amended rule may contact Tim Vick, Director of Operations and Fiscal Services, Alabama Commission on Higher Education, P.O. Box 302000, Montgomery, Alabama 36130-2000, Telephone 334-353-9153 between 8 a.m. and 5 p.m. each day up to and including August 8, 2018.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: August 8, 2018

CONTACT PERSON AT AGENCY: Timothy W. Vick



James E. Purcell, Ed.D.
Executive Director

300-2-3-.01 Data Collection.

(1) In order to fulfill its responsibilities for designing and maintaining a statewide information system and for coordinating all collection requirements for the federal government which require state level coordination, the Commission requests certain information from each institution of higher education at varying intervals. The nature and content of reports and data files requested from the institutions have been developed in consultation with various institutional advisory groups. ~~including, but not limited to, the Chief Academic Officers, the Institutional Financial Officers, the Institutional Research Officers and special advisory groups appointed by the Council of University and College Presidents.~~ The reporting dates are established annually and will be posted in advance on the Commission website. ~~determined yearly based on the legislative and executive budget office time tables.~~ Each institution shall receive ample time to complete and return the regularly requested reports and data files. ~~Principal reports include, but are not limited to, the following:~~

~~(a) Credit Hour Production Reports. These reports are submitted each term by each public institution of higher education. These reports list student credit hours by level and by academic program category (Classification of Instructional Programs (CIP) Codes).~~

~~(b) Enrollment Data. These reports are submitted each Fall term by each public institution of higher education. These reports list the headcount of students by undergraduate, graduate, first professional, and professional health levels. The reports also show the headcount by on-campus, approved branch campuses and "other" off-campus sites.~~

~~(c) Tuition and Fees Survey. This report is submitted annually by each public senior institution. The survey provides each institution's charge per credit hour per term by resident and nonresident students.~~

~~(d) Sponsored Research. This report is submitted annually by each public senior institution. The report indicates all funds expended during the reporting period for activities specifically organized to produce research outcomes and commissioned by an agency external to the institution.~~

~~(e) Facilities Inventory and Space Utilization. This report is submitted by all public institutions of~~

~~higher education. The report provides gross and net assignable building areas by functional category and utilization of building space. It also calls for additional historical information on each building such as date and type of construction along with any renovation activities.~~

~~(f) Space Data Report. This report is submitted annually by all public institutions of higher education and provides data updates on current and projected building space.~~

~~(g) Utilities Cost and Consumption Reports. This report is submitted annually by all public institutions of higher education. This report provides data on utilities cost and consumption by funding category (E&G, Auxiliary and Total Space) for heating fuels, gas, electricity, water, and sewage.~~

~~(h) Integrated Postsecondary Education Data Systems (IPEDS). This report is submitted annually and is required by the United States Department of Education. The Commission serves as the collection coordinator for Alabama. The nature and content of the report is determined by the federal government and varies year to year.~~

~~(i) The Facilities Master Plan. All public institutions of higher education are required to submit annually to the Commission a five-year Facilities Master Plan. This plan shall include all proposals concerning capital projects and shall include the prioritizing of capital improvement budget requests required by statute. (Act 96-539)~~

Author: William O. Blow; Timothy W. Vick

Statutory Authority: Code of Ala. 1975, §§16-5-7, 16-5-10(1), 16-5-15.

History: Filed April 10, 1989. **Amended:** Filed June 4, 1997; effective July 9, 1997. Filed June 12, 2018.