

TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION

Control 304 Department or Agency Alabama Electronic Security Board of
Licensure

Rule No. 304-X-1-.05

Rule Title: Educational Requirements

 New X Amend Repeal Adopt by Reference

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule? n/a

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule? No

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer *Janet Porzing*

Date March 10, 2022

REC'D & FILED

MAR 10 2022

LEGISLATIVE SVC AGENCY

APA-2

Alabama Electronic Security Board of Licensure

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Electronic Security Board
of Licensure

RULE NO. & TITLE: 304-X-1-.05 Educational Requirements

INTENDED ACTION: To Amend Rule

SUBSTANCE OF PROPOSED ACTION:

To amend in order to add language regarding the potential loss of a CCTV waiver should any disciplinary action be taken against a company that has been granted a waiver by the Board.

TIME, PLACE, MANNER OF PRESENTING VIEWS:

Written comments may be submitted to: Alabama Electronic Security Board of Licensure, 7956 Vaughn Road PMB 392, Montgomery, AL 36116

Public Hearing: Tuesday, May 10, 2022, 9:30 a.m., Halcyon Pointe - Building I - Meeting Room, 7515 Halcyon Summit Drive, Montgomery, AL 36117.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:

May 10, 2022

CONTACT PERSON AT AGENCY:

Janet Robinson, Executive Director, Alabama Electronic Security Board of Licensure, 7956 Vaughn Road PMB 392, Montgomery, AL 36116. Telephone# 334-557-0983



Janet Robinson, Executive Director

304-X-1-.05 Educational Requirements.**(1) Burglar Alarm (B)**

(a) Qualifying Agent licensed for the purpose of installing or servicing burglar alarm systems: an applicant must have completed a Board approved certification class (Level 1) and an advanced Board approved certification class and passed the proctored exams for both classes in order to obtain a license. A license will not be issued to a burglar alarm company unless the company has a licensed Qualifying Agent.

(b) Alarm System Installer licensed for the purpose of installing or servicing burglar alarm systems: an applicant must have completed a Board approved certification class (Level 1) and passed the proctored exam in order to obtain or renew a license.

(c) To ensure continued competency all, Qualifying Agents and Alarm System Installers must demonstrate completion of educational requirements equivalent to those required for current status (8 hours of approved continuing education units) or current status with their certification, annually, in order to obtain or renew a license. The demonstration of completion will be done at the time of renewal every two years providing proof of 16 total hours for the entire renewal cycle.

(2) Monitoring Station (MS)

(a) A Monitoring Station Operator is required to prove attendance at a Board approved class in order to obtain a new license.

(3) Electronic Access Control (A)

(a) Qualifying Agents licensed for the purpose of installing or servicing electronic access control: an applicant must have completed a Board approved certification class for electronic access control and passed the proctored exam in order to obtain a license. A license will not be issued to an electronic access control company unless the company has a licensed Qualifying Agent.

(b) All Electronic Access Control Installers who perform the duties of an electronic access control system (A) installer must demonstrate that they have completed a Board approved certification class or a Board approved certification class for electronic access control and passed the proctored exam for the class(es) in order to obtain or renew a license.

(c) To ensure continued competency, all renewing Qualifying Agents and Electronic Access Control System Installers who perform the duties of an installer must demonstrate completion of educational requirements equivalent to those required for current status (8 hours of approved continuing education units) or current status with their certification, annually, in order to obtain or renew a license. The demonstration of completion will be done at the time of renewal every two years providing proof of 16 total hours for the entire renewal cycle.

(4) **Locksmiths (L)**

(a) Qualifying Agent licensed for the purpose of installing or servicing locks: an applicant must have completed a Board approved locksmith certification class and passed the proctored exam or a Board approved exam in order to obtain a license. A license will not be issued to a locksmith company unless the company has a licensed Qualifying Agent.

(b) A Locksmith licensed for the purpose of installing or servicing locks: an applicant must have completed a Board approved certification class and passed the proctored exam in order to obtain or renew a license.

(c) To ensure continued competency, all Qualifying Agents and Locksmith registrants who perform the duties of a locksmith, must demonstrate the completion of eight (8) hours of Board approved continuing education units, annually. The demonstration of completion will be done at the time of renewal every two years providing proof of 16 total hours for the entire renewal cycle.

(5) **CCTV(S)**

(a) A Qualifying Agent licensed for the purpose of installing or servicing closed circuit television systems: an applicant must have completed a Board approved certification class for CCTV and passed the proctored exam in order to obtain a license. A license will not be issued to a CCTV company unless the company has a licensed Qualifying Agent.

(b) All CCTV Installers who perform the duties of a surveillance (CCTV) installer must demonstrate that they have completed a Board approved certification class or a Board approved certification CCTV class and passed the proctored exam for the class in order to obtain or renew a license.

(c) To ensure continued competency, all Qualifying Agents and installer registrants who perform the duties for CCTV

must demonstrate completion of educational requirements equivalent to those required for current status (8 hours of approved continuing education units) or current status with their certification, annually, in order to obtain or renew a license. The demonstration of completion will be done at the time of renewal every two years providing proof of 16 total hours for the entire renewal cycle.

(6) **Salesperson (Sales)**

(a) A registrant who is primarily in burglar alarm, electronic access control or CCTV systems sales must pass a Board approved sales class in order to obtain a license.

(b) To ensure continued competency, all renewing registrants who perform the duties of a salesperson must demonstrate the completion of eight (8) hours of Board approved continuing education units, annually. The demonstration of completion will be done at the time of renewal every two years providing proof of 16 total hours for the entire renewal cycle.

(7) **General Comments**

(a) A monitoring company that is using or is referred to by a burglar alarm company must be licensed in order for the burglar alarm company to gain a license. The burglar alarm company should obtain a copy of that license.

(b) Registrants licensed for multiple classifications based on areas of work shall only be required to demonstrate completion of continuing education units that total a maximum of twenty four (24) units for their renewal cycle.

(c) Any person in administrative management who has direct contact with customers and offers to undertake, represents himself or herself as being able to undertake, or does undertake the sales, installation, service, or monitoring of burglar alarm systems, electronic access control systems, closed circuit television systems, or locks must meet the educational requirements in 304-X-1-.05 for the activities performed and be licensed, accordingly.

(d) Companies may provide Helpers access to at least eight (8) hours of industry related training, annually, to encourage their growth in the profession.

(e) Qualifying Agents must meet the requirements of each of the respective classification(s) in which their company is working or plans to work. Furthermore, Qualifying Agents are

required to ensure that all individuals of their company meet the requirements set forth in 304-X-1-.05.

(f) Licensees may earn a 1.0 CEU credit hour for attendance at each AESBL quarterly board meeting, as evidenced by a certificate issued by the administrative staff. To obtain a certificate, licensees must sign in and attend general session. Maximum CEU credit for board meeting attendance shall be 4.0 CEU hours in a calendar year.

(g) Alarm and Locksmith companies that have been licensed with the Alabama Electronic Security Board of Licensure (the Board) for the previous five (5) calendar years that have had no complaints filed with the Board against them or their employees that have resulted in disciplinary action being taken by the Board during the previous five (5) years, and have not had documented violations of the Board's law or Administrative Code may file a written request for a waiver from the educational requirements of this Section 304-X-1-.05(5)(a) for their Qualifying Agents by providing the Board written certification that they have had no written complaints filed against the company or employees and have had no documented violations of noncompliance during the past five (5) years.

(h) ~~The receipt of a written complaint~~ Any disciplinary action taken by the Board against the company or an employee may result in the loss of its waiver for educational requirements.

(i) Failure to comply with Code of Ala. 1975, Section 34-1A, and this Administrative Code 304-X-1 may result in the loss of a company's waiver of these ~~Educational Requirements~~ educational requirements. If a fine is imposed by court action and/or a subsequent monetary penalty is assessed by the Board on a company for late and/or non-renewal, the company's waiver may be revoked at the next scheduled board meeting.

(j) Graduates of technical schools or community college programs with curriculum relevant to the alarm industry may submit a request to the board for Level 1 education equivalency. Programs may include but are not limited to; the installation and maintenance of intrusion, fire/life safety, video surveillance, access control, or related systems. Curriculum may include but is not limited to specific topics such as low voltage circuits, device placement, troubleshooting, NFPA 70, NFPA 72, IBC, IFC, network communications, false dispatch prevention and business ethics.

Author: Fred Crawford

Statutory Authority: Code of Ala. 1975, §34-1A.

History: New Rule: Filed October 23, 1998; effective

November 27, 1998. **Amended:** Filed April 26, 2000; effective
May 31, 2000. **Amended:** Filed September 18, 2002; effective October
23, 2002. **Amended:** Filed May 25, 2004; effective
June 29, 2004. **Amended:** Filed November 16, 2004; effective
December 21, 2004. **Amended:** Filed November 13, 2007; effective
December 18, 2007. **Amended:** Filed November 21, 2008; effective
December 26, 2008. **Amended:** Filed February 18, 2010; effective
March 25, 2010. **Amended:** Filed August 20, 2010; effective
September 24, 2010. **Amended:** Filed August 15, 2011; effective
September 19, 2011. **Amended:** Filed November 19, 2013; effective
December 24, 2013. **Amended:** Filed May 27, 2014; effective
July 1, 2014. **Amended:** Filed November 19, 2014; effective
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Amended: Filed March 10, 2022; effective _____